

S R12.x Oracle Payroll Fundamentals: Configuration (Global)

Oracle E-Business Suite

DURATION

2 Days

MODULES

9 Lectures

COURSE CODE

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Course Overview

This class explains how to configure payrolls correctly, and set up organizational payment methods. You will also learn how to maintain employer and employee taxes. You should be able to enter costing information, and run the Costing process for your payrolls. The content in this course is relevant for both Oracle Applications 11i and Release 12 users. Release 12 specific functionality is clearly indicated in the course.

What You Will Learn

Module 1: Course Introduction & Payroll Configuration Overview

- Course Profile & Prerequisites
- Course Objectives
- Topics Covered
- Payroll Configuration Introduction
- Payroll Configuration Scope in Oracle HRMS
- Course Structure & Learning Approach

Module 2: Payroll Configuration Fundamentals

- Overview of Payroll Fundamentals
- Paying Your Employees
- QuickPay vs Batch Processing
- Single vs Multiple Payment Methods
- Single vs Multiple Currencies
- Single vs Multiple Payrolls
- What Is a Payroll?
- Payroll Definition Criteria
- Additional Uses of HRMS Payrolls
- Payroll Configuration & Processing Overview
- Summary & Quizzes

Module 3: Defining Payrolls for Your Organization

- Payroll Configuration Overview
- Understanding Payment Method Types
- Payment Method Requirements
- Payroll vs Source Account Payment Methods
- Defining Payment Methods
- Consolidating Results Across Payrolls
- Essential Payroll Details
- Defining a Payroll
- Pay Calendars & Payroll Periods
- Pay Period Cycles
- Entering Additional Payroll Information
- Defining Currencies & Exchange Rates
- Payroll Contacts
- Establishing Contact Information
- Allocating Payroll Contacts
- Deleting a Payroll
- Summary & Quizzes

Module 4: UK Payroll - PAYE and National Insurance (NI)

- (UK-specific content)
- Overview of PAYE and NI
- Essential PAYE & NI Information
- Information Sources
- Entering PAYE & NI Details for Employees
- Entering NI Details for Directors
- Summary & Quizzes

Module 5: UK Payroll - Other Statutory Deductions

- (UK-specific content)
- Overview of Other Deductions
- Student Loan Deductions
- Tax Credits
- Summary & Quiz

Module 6: Costing Fundamentals in Oracle Payroll

- Costing Overview
- Oracle HRMS Costing Solution
- Costing Options
- Cost Distribution in HR
- Rule-Based Costing
- Managing Costing Exceptions
- Processing Costs Overview

- Summary & Quizzes

Module 7: Payroll Cost Processing & Subledger Accounting

- Costing and the Payroll Process
- Common Costing Issues & Solutions
- Costing Processes in Oracle Payroll
- Viewing Costing Results
- Partial Period Accruals
- Previewing Cost Allocations
- Subledger Accounting Concepts
- Approving Assignment Costing
- Subledger Accounting Integration
- RetroCosting Process
- Costing of Payments
- Approaches
- Viewing Results
- Summary & Quizzes

Module 8: Payroll Configuration Summary & Wrap-Up

- Payroll Configuration Review
- Key Configuration Takeaways
- End-of-Course Summary

Module 9: Reference & Supporting Material

- Related Oracle Publications
- Oracle HRMS Payroll Processing Management Guide
- Typographic Conventions
- Text
- Code
- Navigation Paths
- Help System Paths