

## (25B) Oracle Fusion Cloud HCM: Learning

Oracle Talent Management Cloud

DURATION

**2 Days**

MODULES

**3 Lectures**

COURSE CODE

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### Course Overview

Learn, in detail, the basic concepts of enterprise learning management and how to set up different types of learning items for your organization. Configure setup tasks, access control, and other foundational implementation steps. Create courses, offerings and specific learning activities to display within a dynamic learning catalog. Manage learners, assignments and corporate learning initiatives.

### What You Will Learn

- 1 Learning Overview
  - Objectives
  - Oracle Human Capital Management
  - Learning Introduction
  - Learning Primary User Roles
  - Learning Administrator Custom Roles
  - Learning Dictionary of Terms
  - Summary
- 2 Introduction to the Learning Catalog
  - Objectives
  - Learning Catalog Introduction
  - Learning Dictionary of Terms
  - The Learning Catalog
  - Components of the Learning Catalog
  - Learning Components
  - Learning and Grow
  - Summary
  - Practices
- 3 Learning User Experiences
  - Objectives
  - Learning Primary User Roles
  - Access to Learning for Different User Roles
  - Primary Roles and Access to Learning

- Summary
- Practices
- 4 Learning Catalog: Setting up ILT and Other Resources
- Objectives
- Instructor-Led Training Catalog Resources
- Learning Dictionary of Terms
- Key Points about Instructor Led Training
- Resources Needed for ILT or VILT
- Summary
- Practices
- 5 Setting up Virtual Instructor-Led Training
- Objectives
- Virtual Instructor-Led Training (VILT) Introduction
- How VILT Works in Learning
- VILT Providers
- Types of VILT Activities in Learning by Role
- Implementation Steps for Configuring a Virtual Instructor-Led Training in
- Learning Steps 1-5
- Implementation Steps for Configuring a Virtual Instructor-Led Training in Learning Steps 6-10
- Summary
- Practices
- 6 Learning Catalog: Setting Up Self-Paced External Providers
- Objectives
- Self-Paced Learning Introduction
- Learning Dictionary of Terms
- Self-Paced Learning Components
- Types of Self-Paced Content to Add to Catalog Resources
- Completion Rules for Self-Paced Resources
- Configure External Providers
- General Implementation Steps for Configuring External Content
- Providers Steps 1-5
- Summary
- Practices

## 7 Setting up Learning Questionnaires for Assessments, Enrollments, Evaluations or Observation Checklists

- Objectives
- Learning Dictionary of Terms
- Learning Dictionary of Terms (Part 2)
- Questionnaires - the Building Block to Assessments, Enrollments, Evaluations and Observation Checklists
- Implementation Steps for Creating Questionnaires for Assessments, Enrollments, Evaluations or Observation Checklists Steps 1-5
- Setting Up Evaluations - Determining the Audience
- Summary
- Practices
- 8 Learning Catalog: Setting Up Courses, Offerings and Activities
- Objectives
- Courses, Offerings and Activities
- Learning Dictionary of Terms

- Three Types of Offerings
- Anatomy of a Course with 4 Offerings - Example
- Anatomy of a Course with 1 Blended Offering - Example
- Implementation Steps for Setting Up a Course Steps 1-5
- Summary
- Practices

## 9 Learning Catalog: Setup Up Prerequisites, Related Skills and Qualifications and Completion Certificates

- Objectives
- Prerequisites and Certificates Introduction
- Learning Dictionary of Terms
- Using Skills and Qualifications Three Different Ways
- Viewing Prerequisites
- Add Skills and Qualifications to Courses and Specializations
- Achieving Related Skills and Qualifications Example
- Implementation Steps for Setting Up Related Skills and Qualifications Steps 1-5
- Completion Certificates
- Learning Recommendations to Close Gaps
- Setting up Learning Recommendation Processes
- Summary
- Practices
- 10 Learning Catalog: Specializations
- Objectives
- Learning Catalog: Specializations
- Learning Dictionary of Terms
- Anatomy of a Specialization with 2 Sections and 4 Courses - Example
- Summary
- Practices
- 11 Learning Communities
- Objectives
- Components of the Learning Catalog
- Learning Dictionary of Terms
- Learning Communities Overview
- My Learning Communities Page for Learners
- Communities Page for Administrators
- Community Assignment Workflows
- Community with Assignments Example
- Summary
- Practices
- 12 Introduction to Managing Learners
- Objectives
- Managing Learners Introduction
- Learning Dictionary of Terms
- How do Learners Connect with Learning Content?
- Three Types of Learner Assignments
- Learning Assignments Page for Administrators
- Configure Learner Defaults

- Summary
- Practices
- 13 Managing Individual Learning Assignments and Requests
- Objectives
- Learning Assignments vs. Learning Requests Introduction
- Learning Dictionary of Terms
- Selecting Learners to be Assigned
- Learning Assignment Process
- Working with Duplicate Learning Assignments
- Learning Request Examples
- Learning Request Process Steps
- Initial Learning Record Status (Learning Catalog Defaults)
- Changing Learner Status and other Actions from the Learning Assignments Page for Administrators
- Demonstrations
- Summary
- Practices
- 14 Learning Initiatives and Advanced Assignment Rules
- Objectives
- Learning Initiatives Introduction
- Learning Dictionary of Terms
- Initiatives at the Course, Offering and Specialization Levels and Renewal
- Rules
- Three Types of Learning Initiatives
- Comparing Types of Learning Initiatives
- Processes for Initiatives
- Learning Initiative Assignment Process
- When to Use Advanced Assignment Rules
- Advanced Rules Page
- Use Case Example: Setting up a Certification that Expires
- Using Journeys to Initiate Learn-Related Tasks
- Summary
- Practices
- 15 Learning Implementation Introduction
- Objectives
- Learning Implementation Introduction
- Learning Implementation General Tasks
- General Implementation Checklist: Part 1
- General Implementation Checklist: Part 2
- Summary
- 16 Implementation: Initial Setup
- Objectives
- Learning Setup Introduction
- Learning Implementation General Tasks
- Set Up or Manage Learning Cloud Profile Options: Samples
- Configure Lookup Values: Samples
- Manage Flexfields

- Summary
- Practices
- 17 Data Loading, Extraction and Reporting
- Objectives
- Loading and Extracting Learning Data Introduction
- Tools for Loading and Extracting Data from HCM Learning
- Data Loading and Extraction Resources
- Summary
- 18 Learning Background Processes
- Objectives
- Background Processes Introduction
- Background Processes by Initiator
- Background Processes: Automatically Run by Learning
- Background Processes: Regularly Run by Administrators
- Background Processes: Processes Run as Needed by Administrators
- Background Processes: Automatically Run when triggered by certain actions
- Demonstrations
- Summary
- Practices
- 19 Access Groups, Access Control and Security
- Objectives
- Access Control and Security Introduction
- Learning Dictionary of Terms
- Examples of Access Control
- Different Types of Access Groups
- Access Groups Comparison
- Creating Access Groups in Learning
- Define Learners to Add to an Access Group using Criteria Options
- Access Group Priority Order
- Inheriting Default Access Rules
- Access Group Scheduled Processes Details
- Tips and Strategies for Access Groups and Rules 1-4
- Tips and Strategies for Access Groups and Rules 5-8
- Tips and Strategies for Access Groups and Rules 9-11
- Learning Security Roles and Privileges
- Summary
- Practices
- 20 Approvals Rules
- Objectives
- Learning Approval Rules Introduction
- Learning Dictionary of Terms
- Learning Approvals
- Approvals Setup Example
- Defining Learning Approval Policies Steps
- Demonstrations
- Summary

- Practices
- 21 Learning Alerts
- Common Questions
- Learning Notifications and Alerts Introduction
- Learning Dictionary of Terms
- Learning Alerts Stakeholders
- Accessing Alerts Configuration
- Implementation Steps for Configuring Learning Alerts
- Summary
- Practices

## Learning Information Resources

- Information Resources
- Oracle Help Center
- My Oracle Support
- Oracle Cloud Customer Connect
- Oracle University
- Oracle Partner Community