Financial Consolidation and Close (FCC): Designing the Close Process

Oracle Enterprise Performance Management Cloud

DURATION	MODULES	COURSE CODE
2 Days	**13 Lectures**	**—**

Course Overview

This course is designed to teach you how to design the close process in Financial Consolidation and Close. You learn how to create rules to customize the consolidation process, define the approvals process, manage the close process using Task Manager, set up supplemental data collection, install and analyze data using Smart View, and automate the business process using EPM Automate.

What You Will Learn

Creating Rules for Advanced Consolidations

- Objectives
- Consolidation and Translation Rules
- Default Translation Settings
- Default Translation Settings: Change Setting
- Types of Override Translation Rules
- Creating Override Translation Rules
- Creating Override Translation Rules: Illustration
- Deploying Override Translation Rules: Overview
- Deploying Override Translation Rules
- Creating Rate Accounts for Translation Overrides: Overview
- Creating Rate Accounts for Translation Overrides: Global Rate Accounts
- Creating Rate Accounts for Translation Overrides: Local Rate Accounts
- Creating Rate Accounts for Translation Overrides
- Creating Configurable Calculations: Overview
- Creating Configurable Calculations: Calculation Manager
- Creating Configurable Calculations
- Enabling Auto Create Blocks for Configurable Calculations
- Creating On-Demand Rules: Overview
- Creating On-Demand Rules
- Adding On-Demand Rules to Data Forms: Overview

- Adding On-Demand Rules to Data Forms: Create Menu Item
- Adding On-Demand Rules: Illustration
- Adding On-Demand Rules to Data Forms: Add the Menu to Form and
- Business Rules
- Creating Opening Balance Override Rules: Overview
- Creating Opening Balance Override Rules
- Creating Configurable Consolidation Rules: Overview
- Seeded Rulesets
- Deploying the Seeded Rulesets
- Creating Consolidation Rulesets
- Creating Consolidation Rulesets: Illustration
- Equity Pickup: Overview
- Equity Pickup: Ruleset
- Enabling and Disabling the Equity Pickup Calculation
- Summary

Managing Approvals

- Objectives
- Approval Overview
- Approval Overview: Approval Units
- Approval Overview: Approval Stages
- Approval Overview: Owners and Reviewers
- Approval Templates
- Approval Template: Consolidation
- Approval Template: Consolidation – Bottom Up Template
- Approval Unit Promotional Path
- Validation Rules and Approvals
- Approval Status Reports
- Approval Status Reports: Creating Reports
- Setting Up Approval Unit Hierarchies: Overview
- Setting Up Approval Unit Hierarchies
- Setting Up Approval Unit Hierarchies: Illustration
- Setting Up Approval Unit Hierarchies: Select Primary Members
- Setting Up Approval Unit Hierarchies: Assign Owners and Reviewers
- Assigning Approval Unit Hierarchies to Scenarios and Time Periods
- Starting the Approval Process
- Promote, Approve, and Lock Approval Units: Promoting
- Promote, Approve, and Lock Approval Units: Promoting – Illustration
- Promote, Approve, and Lock Approval Units: Actions
- Promote, Approve, and Lock Approval Units: Approving
- Promote, Approve, and Lock Approval Units: Locking
- Promote, Approve, and Lock Approval Units: Approval Status
- Promote, Approve, and Lock Approval Units: Approval Unit Status
- Setting Up Approval Unit Hierarchies: Usage
- Setting Up Approval Unit Hierarchies: Synchronizing Approval Unit Hierarchies
- Summary

Managing Approval Phases

- Objectives
- Approval Group: Overview
- Defining Approval Groups: Overview
- Defining Approval Groups: Steps
- Defining Approval Groups: Anchor and Non-Anchor Dimensions
- Defining Approval Groups: Add Rule
- Adding Members
- Approval Groups: Edit, Duplicate, Delete
- Editing, Duplicating, and Deleting Approval Groups
- Setting Up Extended Approval Unit Hierarchy: Overview
- Setting Up Extended Approval Unit Hierarchy: Approval Templates
- Setting Up Extended Approval Unit Hierarchy: Enabling Phase Dependency
- Setting Up Extended Approval Unit Hierarchy
- Setting Up Extended Approval Unit Hierarchy: Approvals Dimension – Entity
- Setting Up Extended Approval Unit Hierarchy: Assigning Approval Groups
- Setting Up Extended Approval Unit Hierarchy: Changing Approval
- Group Order
- Setting Up Extended Approval Unit Hierarchy: Default Approval Group
- Setting Up Approval Unit Hierarchies: Selecting Primary Members
- Setting Up Approval Unit Hierarchies: Assigning Owners for Each Phase
- Copying Owners to Corresponding Approval Group Members
- Assigning Approval Unit Hierarchies to Scenarios and Time Periods
- Starting the Approval Process for Each Approval Group
- Starting the Approval Process for Each Approval Group: Illustration
- Viewing Approval Status by Phase
- Viewing Approval Status by Phase: Data Status – Illustration
- Summary

Setting Up Task Manager

- Objectives
- Task Manager: Overview
- Task Manager: Key Components
- Task Manager: Security Roles
- Task Manager: View Tasks
- Task Manager Menu
- Organizational Units
- Adding Organization Units
- Importing Organization Units
- Holiday Rules
- Defining Holiday Rules
- Teams
- Defining Teams
- Import Export of Team Data

- Task Manager Attributes Attributes
- Defining Attributes
- Task Manager Attributes Attribute Data Types
- Task Templates: Overview
- Task Template: Sections
- Defining Template: Properties
- Defining Template: Instructions
- Defining Template: Assign Viewers
- Defining Template: Assign Viewers – Illustration
- Defining Template: Applying Template Attributes
- Defining Template: Day Labels
- Defining Template: Embedding Templates
- Defining Template: Rules
- Defining Template: Steps to Add Rule
- Defining Template: Viewing Template History
- Task Types: Overview
- Task Types: Creating Task Types
- Adding Tasks to Templates: Overview
- Adding Tasks to Templates
- Adding Tasks to Templates: Properties
- Adding Tasks to Templates: Parameters
- Adding Tasks to Templates: Workflow
- Adding Tasks to Templates: Questions
- Adding Tasks to Templates: Predecessors
- Schedules: Overview
- Creating Schedules: Manual
- Creating Schedule: Manual – Instructions, Viewers, Attributes, Rules, and
- Day Labels
- Creating Schedule from a Template
- Summary

Managing Close Process Using Task Manager

- Objectives
- Opening a Schedule: Overview
- Opening a Schedule
- Pending and Opening a Schedule
- Closing and Locking a Schedules
- Managing Tasks: Viewing Tasks from the Home Page
- Managing Tasks: Viewing Task Details
- Managing Tasks: Task Actions
- Managing Tasks: Task Status
- Managing Tasks: Submitting and Approving task
- Alert Types
- Alerts Overview
- Alert Types: Properties

- Alert Types: Instructions, Workflow, Questions, Viewers, Attribute and History
- Alerts: Creating Alert
- Alerts: Creating Alert on a Task
- Alert Actions
- Alerts: Creating Alert on a Schedule
- Task Manager Reports: Custom Report
- Task Manager Reports: Creating a Task Manager Query
- Task Manager Reports: Creating a Template
- Task Manager Reports: Setting Up a Report Group
- Task Manager Reports: Creating Reports
- Task Manager Reports: Generating Reports
- Summary

Managing Task Manager Integrations

- Objectives
- Integrations: Overview
- Managing Connections: Create a New Connection
- Integration Types: Overview
- End User Integration
- Process Automation Integration
- Event Monitoring Integrations
- Enabling Connections
- Sync EPM Connections
- Process Automation Integration: Use Case Create Tasks to Load Data into
- Planning and Verify Data Load
- Step 1: Create Connection to Planning
- Step 2: Sync EPM Connection to Planning
- Step 3: Enable Connection to Planning
- Step 4: Create Task Template for Monthly Data Load
- Step 5: Create Basic to Approve Corporate Data Load
- Step 6a: Create Automated Integration Task Set Task Properties
- Step 6b: Create Automated Integration Task Set Task Parameters
- Step 6c: Create Automated Integration Task Set Workflow
- Step 6d: Create Automated Integration Task Set Predecessor Task
- Step 7a: Create Task to Verify Data into Planning Enter Form Data
- Step 7b: Create Task to Verify Data into Planning Set Parameters
- Step 7c: Create Task to Verify Data into Planning Set Workflow
- Step 7d: Create Task to Verify Data into Planning Set Predecessors
- Step 8: View Task List
- Step 9: Create and Change Schedule Status to Open
- Step 10: View Worklist and Authorize Task to Start
- Summary

Setting Up Supplemental Data

- Objectives

- Supplemental Data
- Supplemental Data Process
- Supplemental Data: Menu
- Viewing Collections
- Creating Collections
- Creating Collections: Properties
- Creating Collections: Adding Attributes
- Creating Collections: Adding Attributes – Properties
- Importing Data Set List Attributes
- Creating Collections: Adding Attributes – Validation, Calculations
- Creating Form Templates: Overview
- Creating Form Templates
- Creating Form Templates: Properties
- Creating Form Templates: Instructions
- Creating Form Templates: Sections
- Creating Form Templates: Sections – Properties
- Creating Form Templates: Sections – Columns
- Creating Form Templates: Sections – Total Validation
- Creating Form Templates: Sections – Group By
- Creating Form Templates: Sections – Mapping
- Creating Form Templates: Workflow
- Creating Form Templates: Workflow – Illustration
- Creating Form Templates: Questions
- Creating Form Templates: Access
- Creating Form Templates: History
- Summary

Collecting Supplemental Data

- Objectives
- Deploying Form Template to Data Collection Periods: Overview
- Deploying Form Template to Data Collection Periods: Steps
- Deploying and Redeploying Options
- Deploying and Redeploying Options: Illustration
- Un-Deploy
- Deploying Form Template: Deployment Status
- Entering Data in Supplemental Data Form: Viewing Supplemental Data Tasks
- Entering Data in Supplemental Data Form: Methods
- Entering Data in Supplemental Data Form: Steps
- Entering and Submitting Data in Supplemental Form: Illustration
- Approving Data in Supplemental Data Forms
- Submitting, Approving, Rejecting, or Posting Supplemental Data Forms
- Summary

Installing Smart View

- Objectives

- Smart View: Overview
- Smart View Capabilities
- Installing Smart View: Overview
- Installing Smart View: Steps
- Setting Up Smart View Add-Ons
- Setting Up Smart View Add-ons: Installation and Updates
- Setting Up Smart View Add-ons: Enabling and Disabling Extensions
- Smart View Components
- Smart View Components: Provider and Provider Ad Hoc Ribbons
- Smart View Components: Ribbon
- Smart View Components: Panel
- Smart View Components: Right-Click Context Menu
- Data Source Connection
- Data Source Connection: Shared Connection
- Data Source Connection: Private Connection
- Data Source Connection: Quick Connection Wizard
- Supplemental Data Manager (SDM) Extension
- Task Manager Extension
- Summary

Viewing and Analyzing Data with Smart View

- Objectives
- Entering Data Through Forms: Overview
- Opening Forms
- Setting the Form POV
- Setting the Form POV: Illustration
- Entering and Submitting Data: Entering Data
- Entering and Submitting Data: Submitting Data
- Entering and Submitting Data: Submitting Data – Steps
- Entering and Submitting Data: Submitting Data – Illustration
- Cell Actions: Adding Comments
- Cell Actions: Adding Supporting Details
- Cell Actions: Adding Supporting Details – Illustration
- Cell Actions: Adding Attachments to Data Cells
- Cell Actions: Adding Attachments to Data Cells – Illustration
- Cell Style: Overview
- Cell Style: Step
- Cell Style: Illustration
- Creating Ad Hoc Analysis: Overview
- Creating Ad Hoc Analysis
- Creating Ad Hoc Analysis: FCCS Ad Hoc Ribbon
- Creating Ad Hoc Analysis: Analysis Options
- Creating Ad Hoc Analysis: Zoom In and Zoom Out
- Creating Ad Hoc Analysis: Zoom In Illustration
- Creating Ad Hoc Analysis: Keep Only

- Creating Ad Hoc Analysis: Remove Only
- Changing Point of View: Point of View Toolbar
- Changing Point of View: Pivot
- Changing Point of View: Pivot – Illustration
- Changing Point of View: Pivot to POV
- Changing Members: Member Selection
- Changing Members : Select Members for POV
- Selecting an Alias Table for the Current Worksheet
- Smart View Options
- Setting Smart View Options: Types
- Creating Ad Hoc Analysis: Save as Ad Hoc Grid
- Submitting and Approving Tasks in Smart View
- Submitting and Approving Tasks in Smart View: Connecting to SmartView
- Task Manager
- Submitting and Approving Tasks in Smart View: Opening Task
- Submitting and Approving Tasks in Smart View: Workflow Activities
- Entering Data in Supplemental Data Forms in Smart View
- Entering Data in Supplemental Data Forms in Smart View: Connecting to Supplemental Data
- Entering Data in Supplemental Data Forms in Smart View: Entering and
- Submitting Data
- Summary

Automating Administrative Tasks Using EPM Automate

- Objectives
- EPM Automate Overview
- EPM Automate Overview: Automate Repeatable Tasks
- Download and Install EPM Automate: Windows
- Download and Install EPM Automate: Linux/UNIX/MacOs X
- Launching EPM Automate: Windows
- Launching EPM Automate: macOS X, Linux
- Launching EPM Automate: Login – Windows
- Launching EPM Automate: Login – Linux
- EPM Automate Utility Commands
- EPM Automate Utility Command: help
- EPM Automate Utility Command: listFiles
- EPM Automate Utility Command: uploadFile
- EPM Automate Utility Command: downloadFile
- EPM Automate Utility Command: importMetadata
- EPM Automate Utility Command: exportMetadata
- EPM Automate Utility Command: runBusinessRule
- EPM Automate Utility Command: importData
- EPM Automate Utility Command: exportData
- EPM Automate Utility Command: importMapping
- EPM Automate Utility Command: exportMapping
- Summary

Managing Operational Dashboards

- Objectives
- Overview of Operational Dashboards
- Overview of Operational Dashboards: Features
- Viewing and Opening Operational Dashboards
- Viewing and Opening Operational Dashboards: View Mode
- Viewing and Opening Operational Dashboards: Design Mode
- Creating Operational Dashboards
- Create Operational Dashboards: Dashboard Settings
- Create Operational Dashboards: Dashboard Settings – Access
- Specifying View Options
- Specifying View Options: Illustration
- Specifying View Options: Chart
- Specifying View Options: Chart Properties
- Specifying View Options: Chart Properties – Types
- Specifying View Options: Chart Layout
- Specifying View Options: Chart Axis
- Specifying View Options: Legend
- Specifying View Options: List Views
- Specifying View Options: Customizing List Views
- Specifying View Options: Pivot Views
- Specifying View Options: Pivot View – Illustration
- Specifying View Options: Customizing Pivot View
- Managing Operational Dashboards
- Running Operational Dashboards
- Exporting/Importing Operational Dashboards
- Applying Filters to Data in Operational Dashboards
- Applying Filters to Data in Operational Dashboards: New Filter
- Summary

Designing Financial Dashboards

- Objectives
- Financial Dashboards: Overview
- Financial Dashboards: Features
- Converting Dashboard 1.0 Dashboards to 2.0
- Opening Dashboard 2.0 in Designer
- Opening the Dashboard 2.0 Designer: From Runtime Environment
- Dashboard 2.0 Designer: Components
- Selecting a Data Source: Cube
- Selecting a Data Source: Form
- Using the Object Palette to Select Dashboard Content
- Working with Dashboard Toolbar
- Adding Components to the Dashboard Workspace
- Properties Panel: General
- Properties Panel: Associations

- Properties Panel: Chart
- Properties Panel: Chart Properties
- Properties Panel: Layout
- Dashboard Component Toolbar
- Working with Chart Types -1
- Working with Chart Types -2
- Drilling Down on Charts
- Working with Dashboard POVs: Global and Local POV
- Working with Dashboard POVs: Global and Local POV Illustration
- Working with Dashboard POVs: POV Settings
- Working with the Member Selector
- Viewing, Editing, and Selecting Dashboard Actions
- Summary